

WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the  
**MEETING OF THE LICENSING COMMITTEE**

held in the Council Chamber, Council Offices, Woodgreen, Witney, Oxon on  
Wednesday 4 June 2014 at the conclusion of the meeting of the Environment Overview  
and Scrutiny Committee

PRESENT

Councillors: M A Barrett, M R Booty, H B Eaglestone, S J Good, E H James, R A Langridge,  
Ms E P R Leffman, Mrs L E C Little, N A MacRae MBE (in the Chair), and G Saul

1. APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

There were no apologies for absence or temporary appointments.

2. APPOINTMENT OF CHAIRMAN

**RESOLVED:** That Mr N A MacRae MBE be appointed as Chairman of the Committee for  
the ensuing year.

3. APPOINTMENT OF VICE-CHAIRMAN

**RESOLVED:** That Mr S J Good be appointed as Vice-Chairman of the Committee for the  
ensuing year.

4. APPOINTMENT OF LICENSING PANEL

**RESOLVED:** That the Licensing Panel be appointed as follows:-

- The Chairman or Vice-Chairman of the Licensing Committee shall sit on and Chair each meeting of the Panel.
- The other two Members of each meeting of the Panel shall be drawn on an alphabetical rota basis from the remaining Members of the Licensing Committee.
- In the event of a Member being unavailable or otherwise unable to sit for a particular hearing, the next Member on the rota be approached, with the former being eligible to sit at the next meeting instead.
- In the event of the Chairman or Vice-Chairman being unable to sit on a particular hearing the third member of the Panel shall be drawn from the membership of the Committee under the usual rota system and the Panel shall appoint a Chairman for the hearing(s) from that membership as its first item of business.
- That no Member who has not attended appropriate training shall be permitted to sit at a meeting of the Licensing Panel.

The meeting closed at 2.36pm

CHAIRMAN